

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: January 2, 2018

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The REGULAR of BROWN TOWNSHIP convened in Special session from 6:00 P.M. to 7:16 P.M. in the BROWN TOWNSHIP HALL. Vice-Chairman Ryan Irwin called the meeting to order with the following members and visitors present:

Mr. RYAN G. IRWIN	Present	Mr. THOMAS BORTON	Present
Mr. CHRISTOPHER W. ROTONDO	Present	JEANNE A. GRIMM	Present

JANUARY 02, 2018 REORGANIZATIONAL MEETING

THE PREVIOUS MEETING MINUTES WERE APPROVED BY BOARD:

TRUSTEE IRWIN WELCOMED THE NEWEST TRUSTEE MR THOMAS BORTON, THEN TURNED MEETING OVER TO THE FISCAL OFFICER FOR 2018 NOMINATIONS FOR CHAIRMAN & VICE-CHAIRMAN. TRUSTEE CHRISTOPHER ROTONDO NOMINATED TRUSTEE RYAN IRWIN FOR CHAIRMAN AND THEN TRUSTEE THOMAS BORTON NOMINATED TRUSTEE CHRISTOPHER ROTONDO FOR VICE-CHAIRMAN. BOARD ALL IN AGREEMENT.

BOARD OF TRUSTEE AGREED FOR THE FISCAL OFFICER TO BE PERMITTED TO MAKE FUND MODIFICATIONS AS NECESSARY THROUGHOUT THE YEAR.

BOARD REVIEWED AND SET PAY SCALE FOR 2018: BOARD AGREED THAT ANY UNSKILLED LABOR BE PAID AT MINIMUM WAGE. THE WAGE FOR SKILLED LABOR WILL BE DETERMINED BY THE BOARD OF TRUSTEES AT THE TIME. CHAIRMAN RYAN IRWIN MADE A MOTION TO ACCEPT THE FOLLOWING WAGE ADJUSTMENTS, SECONDED BY VICE-CHAIRMAN CHRISTOPHER ROTONDO.

LEWIS WARNER: \$17.50 PER HOUR ROAD DEPT: 10 PAID HOLIDAYS, 6 VACATION DAYS, 5 SICK DAYS PLUS LIFE, DISABILITY INSURANCE, CANCER, DENTAL & VISION IF HE CHOOSES PLUS UNIFORMS. ANNIVERSARY DATE IS JUNE 27, 2016.

JOHNATHAN J NITZ: \$17.00 PER HOUR ROAD/SEXTON: 10 PAID HOLIDAYS, 6 VACATION DAYS, 5 SICK DAYS PLUS LIFE, DISABILITY INSURANCE, CANCER, DENTAL & VISION IF HE CHOOSES PLUS UNIFORMS. ANNIVERSARY DATE IS JUNE 27, 2016. SEXTON WILL RECEIVE \$25.00 PER GRAVE SOLD AT BETHLEHEM CEMETERY AT THE END OF YEAR OR WHEN EMPLOYMENT ENDS.

BOARD AGREED TO HAVE CARROLL COUNTY PROSECUTOR REVIEW THE HOLD HARMLESS FORM WE HAVE ON FILE FROM OTARMA, TO USE FOR VOLUNTEER OR COMMUNITY SERVICE WORKERS, TRUSTEE CHRISTOPHER ROTONDO AGREED TO TAKE FORM TO PROSECUTOR STEVE BARNETT.

CEMETERY: BOARD TABLED ANY CHANGES TO RULES & REGULATIONS UNTIL THE NEXT MEETING JANUARY 16, 2018.

BOARD AGREED ON FOLLOWING CREDIT CARD POLICY: ALL PURCHASES MUST BE BOARD APPROVED & THE CREDIT CARD WILL BE KEPT ON FILE IN OFFICE.

BOARD AGREED TO ONE MEETING A MONTH THE THIRD MONDAY OF EACH MONTH AT 6:30 PM WITH A WORK SESSION AT 6:15 PM WITH NO ACTION TAKEN. IF A HOLIDAY FALLS ON THE THIRD MONDAY THEN THE MEETING WILL BE ON TUESDAY AT SAME TIME.

The meeting was adjourned till JANUARY 16, 2018 at 6:30 P.M. at the BROWN TOWNSHIP HALL.

Mr. RYAN G. IRWIN

Mr. THOMAS BORTON

Mr. CHRISTOPHER W. ROTONDO

JEANNE A. GRIMM/CLERK

All formal actions of the REGULAR of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.