

RECORD OF PROCEEDINGS

BROWN TOWNSHIP TRUSTEES

REGULAR SESSION

Held: May 15, 2017

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The REGULAR of BROWN TOWNSHIP convened in regular session from 6:30 P.M. to 8:10 P.M. in the BROWN TOWNSHIP HALL. CHAIRMAN ED CLARK called the meeting to order with the following members and visitors present:

Mr. EDDIE L CLARK	Present	Mr. RYAN G IRWIN	Present
Mrs. JEANNE A GRIMM	Present	Mr. CHRISTOPHER W ROTONDO	Present

EMPLOYEES:

VISITORS: MR BRUCE WHEATCROFT, MS STACI BRADY

MAY 15, 2016 MEETING

THE MINUTES OF PREVIOUS MEETING WERE READ AND APPROVED:

GENERAL: MR BRUCE WHEATCROFT AND MS STACI BRADY ATTENDED MEETING WITH A MAP FROM ATTORNEY CLARK, WITH PRELIMINARY ROAD CONCERNS. BOARD LOOKED OVER MAP AND AGREED TO TAKE A COPY TO THE CARROLL COUNTY PROSECUTOR STEVEN BARNETT AND GET HIS OPINION. TRUSTEE ED CLARK TOLD MR WHEATCROFT THAT HE WOULD CONTACT HIM AS SOON AS HE HEARD FROM THE COUNTY PROSECUTOR.

TRUSTEES DISCUSSED ROAD ISSUE CALLS AND CONCERNS AND AGREED TO CONTINUE MAKING NECESSARY ROAD & CULVERT REPAIRS. BOARD AGREED THAT MOWING WOULD CONTINUE AS WELL AS THE DITCHING OF ROADS.

TRUSTEE CHRIS ROTONDO TOLD BOARD OF A CHAINSAW THAT WAS NOT WORKING AND BOARD AGREED TO PURCHASE A NEW ONE FROM VERNON DELL LONGS FOR \$153.00. TRUSTEE ED CLARK MADE THE MOTION TO PURCHASE THE SAW SECONDED BY TRUSTEE RYAN IRWIN. BOARD ALL IN AGREEMENT.

THE BOARD AGREED TO SEND A THANK YOU CARD TO MRS. EDWARDS WHO DONATED MULCH. TRUSTEES RYAN IRWIN AND TRUSTEE CHRIS ROTONDO SPREAD THE MULCH AT THE OFFICE.

BOARD AGREED THAT IT WAS OKAY TO ORDER A NEW CEMETERY DEED BOOK AND A MINUTES BOOK.

TRUSTEES AGREED TO HOLD SPECIAL MEETING ON JUNE 5 @ 5:00 TO WORK ON THE 2018 BUDGET. THE BUDGET MEETING FOR THE PUBLIC WILL BE HELD ON JUNE 19 AT 6:45 FOR THE YEAR 2018.

CEMETERY: FORMER SEXTON PAUL WOLF JR GAVE HIS NOTICE TO THE BOARD ON MAY 4TH THAT HIS LAST DAY WOULD BE MAY 5TH. THE BOARD AGREED TO APPOINT JOHNATHAN NITZ TO THIS POSITION EFFECTIVE IMMEDIATELY.

TRUSTEE ED CLARK AND TRUSTEE RYAN IRWIN DISCUSSED LOOKING FOR A PROGRAM TO MAKE THE CEMETERY RECORDS EASILY ACCESSIBLE FOR PURCHASE AND ALSO TO FIND PAST BURIAL RECORDS. BOARD AGREED TO PURCHASE GERANIUMS FROM ADAMS NURSERY FOR MEMORIAL DAY AND MULCH FROM CUSTOM LANDSCAPES.

OTHER CONCERNS FOR THE CEMETERY WERE TWO LOCUST TREES THAT WERE DAMAGED DURING RECENT STORMS. BOARD CONTACTED BOWMANS TREE SERVICE AND RECEIVED A QUOTE OF \$550.00 TO REMOVE THE TWO TREES, TRUSTEE ED CLARK MADE THE MOTION TO ACCEPT BOWMAN'S QUOTE WITH TRUSTEE RYAN IRWIN SECONDED, BOARD ALL IN AGREEMENT. BOARD AGREED TO CONTACT PAUL LEMMON TO GRIND THE STUMPS.

The meeting was adjourned till June 5, 2017 at 5:00 P.M. at the BROWN TOWNSHIP HALL. Comments for this special session are as follows: TO WORK ON 2018 BUDGET

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THE FOLLOWING BILLS WERE APPROVED FOR PAYMENT:

JOHNATHAN J. NITZ	LABOR	\$ 993.74
LEWIS WARNER	LABOR	637.94
PAUL WOLF JR.	LABOR	910.79
BELMONT COUNTY CSEA	GARNISHMENT	297.51
TODD WRIGHT TRUCKING	ROAD MATERIAL	12,263.10
DELTA DENTAL	INSURANCE	292.54
MORGAN WHITE ADMINSTRATOR	INSURANCE (LIFE)	267.00
VISION SERVICE PLAN	VISION INSURANCE	73.91
EDDIE L. CLARK	TRUSTEE SALARY	531.25
JEANNE GRIMM	FISCAL OF SALARY	895.10
RYAN G. IRWIN	TRUSTEE SALARY	629.34
CHRISTOPHER ROTONDO	TRUSTEE SALARY	718.50
US TREASURY	FEDERAL WITHOLDINGS	1,345.46
OHIO DEPT TAX	STATE WITHOLDINGS	302.16
O.P.E.R.S.	RETIREMENT	2,701.40
A.E.P.	ELECTRIC	314.29
CARROLL ELECTRIC	SECURITY LIGHTS	166.60
MALVERN VILLAGE	WATER- (9MONTHS)	315.00
C.C.E.SERVICES	SEWER-(5 BI-MONTHLY)	300.00
UNKEFER EQUIPMENT	REPAIRS & PARTS	1,700.36
FERREN LAWN CARE	MOWING	1,455.00
CARDMEMBER SERVICE	EQUIPMENT/TRAINING	1,521.92
ROBERTSON'S	SUPPLIES	320.84
CINTAS	UNIFORMS	363.68
JOHNATHAN J. NITZ	LABOR	939.23
LEWIS WARNER	LABOR	703.34
PAUL WOLF JR.	LABOR	949.73
BELMONT COUNTY CSEA	GARNISHMENT	297.51
PAUL WOLF JR.	UNUSED VAC. 96HRS	913.03
WOODS GROCERY	SUPPLIES	82.29
ROCKY'S	GAS FOR SAWS	22.22
ARK WATER	WATER FOR GARAGE	45.00
GORDON OFFICE	SUPPLIES	7.45
ACE PORTABLES	PORTA-JON	70.00
ABCO DISTRIBUTORS	LASER CHECKS	129.06
CARSONS AUTO	PARTS	152.00
COLUMBIA GAS	NATURAL GAS	64.65
TIME WARNER	PHONE, FAX & DSL	172.90
PAUL WOLF JR.	9 GRAVES SOLD	90.00
O.B.W.C.	ANNUAL RETRO	57.65
CARGILL INC.	SALT	945.31
LYKINS OIL COMPANY	DIESEL FUEL	707.44

TOTAL BILLS PAID----- \$35,666.24

Mr. EDDIE L CLARK

Mr. RYAN G IRWIN

Mrs. JEANNE A GRIMM

Mr. CHRISTOPHER W ROTONDO

All formal actions of the REGULAR of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.