

Brown Township / Bethlehem Cemetery: Rules and Regulations effective  
03/19/2019

1. Only township employees/equipment may dig graves, unless by special order of the board of trustees. All graves shall be supervised/assisted by the Sexton, or his agent.
2. Concrete, fiberglass, or aluminum vaults must be used on all burials, except cremation.
3. Grave markers will not be erected on lots, unless the lot is paid for; and deed is delivered.
4. All surplus dirt from graves, and all planting or decorations ruled to be objectionable by the board of trustees, shall be removed by the Sexton. No shrubbery or rose bushes will be allowed!
5. All monuments and markers must be placed to conform to an orderly and uniform system, with Sexton approval.
6. The use of footstones must be approved by the trustees, and if used, to be sunk to a level of the surrounding lawn surface.
7. The planting of flowers is restricted to the area in front of the monuments (grave side) or markers and not to exceed more than 18" from the marker.
8. Potted plants will be permitted upon lots and graves at Easter, Mother's Day, Father's Day, and Memorial Day only; for a period not to exceed 30 days. Headstones and graves should face east starting at center walk. Year-round folding vases are permissible with the approval of the trustees.
9. Winter decorations and blankets must be removed from graves before April 1, of each year. All summer decorations must be removed by October 1, of each year.
10. Candles will be permitted on the graves as long as they are low enough not to cause any trouble when mowing or digging of graves. They must stay within the flower beds; and they must be removed at the request of the trustees when they are no longer allowed. The board of trustees reserves the right to cancel this agreement if any objections are received.
11. If any decorations are a detriment to the maintenance or mowing, the Sexton has the authority to remove them.
12. Headstones shall be of granite, smooth or rock dressed on all sides. The standard size is 12' x 24" with a 3/4" bevel (allowance of up to 4" more for a longer name). They shall be set 6" above grade with a stub of 4" and level on the bottom. Double stones as stated above, the minimum and maximum length 48' to 60". Except sections L and M.
13. Monuments permitted only on lots where shown on map, must be of granite and the base of which shall be smooth or rock dressed on all sides, and level on all sides and bottom.
14. Only in designated rows of the cemetery are high markers allowed to be installed. All other markers must be single slant bevel type markers. No marker higher than 16" single slant will be allowed in the low marker rows. Except in sections L and M.
15. Family lots of 6 to 12 graves, markers are allowed to be 30" high in the center of the lots; or a max. of one marker per every 2 lots. Except in sections L and M.
16. Lots with 3 to 5 graves, markers are allowed to be 16" high; max. of one marker per every 2 lots. Except in sections L and M.
17. Single lots, marker is allowed to be 36" wide by 16" high. Except in sections L and M.
18. Double lots; marker is allowed to be 60" wide by 16" high. Except in sections L and M.
19. Three grave lots, marker is allowed to be 72" wide by 16" high. Except in sections L and M.

20. Foundations are to be installed by the board approved provider; per the board's specifications, and Sexton's spotting and size approval; for which there is a fee of **\$50.00** for the Sexton's time during weekdays 8:00AM until 1:00PM. Any time after 1:00PM during the work week, on Holidays and weekends the Sexton's fee will be **\$100.00**.

*Foundation Specifications:*

- a) Poured concrete shall be a min. of 3500# psi mixture.
  - b) Foundation edges must extend 2" beyond all sides of the stone/monument, and be at ground level to allow for mowing without obstruction.
  - c) Top of foundation must be formed when poured, and forms removed when stone is set.
  - d) Concrete must extend down a min. of 32" below bottom of pad. This can be via 2 post holes below the poured pad; and all poured as one unit.
  - e) See item #20 above for fee, and more information.
21. Veterans markers: bronze and marble are ground level markers. Granite markers are 4 -1/2" by 12". All to be set per Sexton approval.
22. Price for township to set veterans markers will be priced upon inspection.
23. All burials must include a casket and a vault, except cremations.
24. "Green" burials are not permitted.
25. For indigent burials, the township will furnish the plot and cremation services only (see below items for Indigent burials).
26. The monument company must contact the sexton prior to any base or monument being set.
27. The maximum number of cremation urns and/or urn "boxes" on any one plot is 4, IE, there is no vault buried on the plot. This applies only to plots that have been paid for.

Sections "K" "L" and "M" monuments / stones (markers) must comply to the following regulations/sizes:

1. All monuments/stones must be horizontal (flat) type, with a concrete base.
2. Single lot markers may be up to 36" wide.
3. Double lot markers may be up to 60" wide.
4. Triple lot markers may be up to 72" wide.
5. Markers must not rise more than 16" from the ground level.
6. See item #20 above for foundation information.

*Indigent Burials:*

1. All will be cremation type burials, on specified sites.
2. Site size is 20" across by 24" long, and no plantings, nor decorations are allowed.
3. The only markings allowed will be a flat stone, or concrete showing the deceased name and date; and must be smaller than the site size. The sexton must approve any stone furnished by friends or family.

*Disinterment Fee:*

1. There will be a fee of \$2500 for any remains being removed from the cemetery. This fee only covers the extraction of the human remains, this does not cover the removal/moving of the vault, foundations or monument marker.