

# RECORD OF PROCEEDINGS

## BROWN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: MARCH 18, 2019

Page 1 of 2

REGULAR MEETING of BROWN TOWNSHIP TRUSTEES convened in Regular session from 6:30 P.M. to 9:10 P.M. at the TOWNSHIP OFFICE. CHAIRMAN RYAN IRWIN called the meeting to order with the following members and visitors present:

Mr. THOMAS L. BORTON	Present	Mr. RYAN G. IRWIN	Present
Mr. CHRISTOPHER ROTONDO	Absent	JEANNE A. GRIMM	Present

#### **EMPLOYEES:**

#### **VISITORS:**

#### **Meeting began with the Pledge of Allegiance followed by Prayer:**

THE PREVIOUS MEETING MINUTES WERE READ AND APPROVED BY THE BOARD:

**GENERAL:** MR. SKIP LUTTRELL ATTENDED THE MEETING TO ASK FOR ASSISTANCE WITH AN AREA OF THE TOWNSHIP WHERE MOBILE HOME PARK IS LOCATED. THE MOBILE HOME PARK IS LOCATED JUST OUTSIDE THE VILLAGE OF MALVERN ON A COUNTY ROAD, THE BOARD EXPLAINED THAT WE HAVE NO ZONING AND HE WOULD NEED TO CONTACT THE CARROLL COUNTY BOARD OF HEALTH TO HAVE THE AREA INSPECTED FOR HAZARDOUS UNHEALTHY CONDITIONS. HE THANKED THE BOARD FOR WHAT THE TRUSTEES ARE DOING FOR THE TOWNSHIP.

MR SCOTT GREEN OF GREENS AND THINGS ATTENDED MEETING TO ASK ABOUT THE USE OF GREEN SPACE AT THE MALWAYNE ACRES MITIGATION AREA THE LOTS THAT THE TOWNSHIP OWNS. HE TOLD THE BOARD THAT HE WOULD LIKE TO USE THE GREEN SPACE TO PLANT TREES FOR A PERIOD OF TIME, THEN REMOVE THE TREES. BOARD AGREED TO CHECK INTO WHAT IS PERMITTED AND WHAT IS NOT ALLOWED. MR GREEN ALSO ASKED IF THE TOWNSHIP EVER THOUGHT ABOUT CONTRACTING OUT MOWING AND/OR SNOW REMOVAL. TRUSTEE BORTON SAID THEY HAD NOT BUT HAVE CONSIDERED HIRING A TEMP AGENCY FOR MOWING. MR. GREEN SAID IF THE BOARD WOULD LIKE HE WOULD SUBMIT A BID OF COST FOR MAYBE A COUPLE OF ROADS TO MOW. HE WENT ON TO EXPLAIN THAT HE HAD DIFFERENT AVAILABLE MOWERS FOR DIFFERENT TERRAINS AND THAT MIGHT HELP WITH OVER COST OF REPAIRS AND MAINTENANCE ALSO LABOR. THE BOARD AGREED TO CONSIDER BUT DID NOT MAKE ANY COMMITMENTS.

TRUSTEE IRWIN TOLD BOARD THAT HE HAD STILL NOT RECEIVED A PETITION FROM THE MALWAYNE AREA RESIDENTS ABOUT THE ADDITIONAL SECURITY LIGHTS.

BOARD DISCUSSED CONTACTING MCINTOSH FOR DUST CONTROL AND HOLD A DEMONSTRATION OF HOW THEIR PROCESS WORKS. BOARD ALSO DISCUSSED CHIP AND SEAL OF ROADS WITH NO ACTION TAKEN. TRUSTEE BORTON ASK ABOUT NO THRU TRUCK SIGNS ON LIBERTY CHURCH AGREED TO CONTACT PARIS TOWNSHIP.

PRIOR TO THIS MEETING TRUSTEE CHRIS ROTONDO INFORMED BOARD THAT THE SAFE WOULD BE DELIVERED SOMETIME IN APRIL.

TRUSTEE RYAN IRWIN ANNOUNCED THE ANNUAL FEES FOR THE CARROLL COUNTY HEALTH DEPARTMENT \$30,647.61 WITH NO CHANGE FROM PREVIOUS YEAR.

BOARD DISCUSSED SERVICE OF BACK-HOE AND AGREED TO CONTACT SOUTHEASTERN AND HAVE THEM COME TO TOWNSHIP GARAGE, OTHER CONCERNS WERE FOR THE 2007 INTERNATIONAL TRUCK #4 NEEDS SOME REPAIRS AND MAINTENANCE POSSIBLY APRIL OR MAY AT HAYNAM'S GARAGE.

TRUSTEES DISCUSSED THE STORM DAMAGED GUTTER ON THE GARAGE AND SALT SHED AND AGREED TO CONTACT NEVIN CRATER FOR A PRICE.

BOARD DISCUSSED EMPLOYEES STARTING TIME AND AGREED TO REMAIN SAME THEN REVIEW IN APRIL. TRUSTEE IRWIN REMINDED TRUSTEES OF THE C.C.T.A. BREAKFAST TO BE ON 3/23 AT PONDEROSA RESTAURANT IN CARROLLTON. ALSO OF THE AUDITOR DINNER ON APRIL 11, 2019 AT GOLDEN AGE RETREAT.

**CEMETERY:** TRUSTEES PASSED RESOLUTION #01-2019 FOR THE COST OF DISINTERMENT FEES SET AT \$2500. TRUSTEE RYAN IRWIN MADE MOTION, SECONDED BY TRUSTEE THOMAS BORTON. BOARD IN AGREEMENT.

BOARD AGREED TO ACCEPT THE BID FROM RAYMOND FERREN FOR MOWING AT BETHLEHEM CEMETERY. SAME COST AS IN PAST WITH A VALID COPY OF LIABILITY INSURANCE AND ALSO OHIO WORKERS COMPENSATION POLICY.

TRUSTEE RYAN IRWIN MADE MOTION TO HAVE BOY SCOUTS HELP CLEAN UP AT THE CEMETERY ON APRIL 13, 2019 FROM 9:00 UNTIL 1:00. TRUSTEE TOM BORTON SECONDED MOTION. BOARD AGREED TO HAVE THE ROAD CREW COME IN AT 8:00.

# RECORD OF PROCEEDINGS

## BROWN TOWNSHIP TRUSTEES

### REGULAR SESSION

Held: MARCH 18, 2019

Page 2 of 2

THE FOLLOWING BILLS WERE APPROVED FOR PAYMENT:

LOYAL AMERICAN LIFE	POLICY(BORTON)	\$101.55
U S BANK	SAFETY DEPOSIT BOX	55.90
ELSASS HEATING	FURNACE REPAIRS	165.00
OHIO JOBS & FAMILY	UNEMPLOYMENT	367.40
JOHNATHAN NITZ	LABOR	1,213.01
LEWIS WARNER	LABOR	871.08
O C S P C	GARNISHMENT	297.51
THOMAS L. BORTON	TRUSTEE SALARY	818.37
JEANNE A. GRIMM	FISCAL OFFICER	1,087.50
RYAN G. IRWIN	TRUSTEE SALARY	711.63
CHRISTOPHER W. ROTONDO	TRUSTEE SALARY	820.70
OHIO DEPT TAX	STATE WITHOLDINGS	334.21
US TREASURY	FEDERAL WITHOLDINGS	1,168.34
O.P.E.R.S.	RETIREMENT	2,635.99
VISION SERVICE	OPTICAL PLAN	46.47
DELTA DENTAL	PREMIUM DENTAL	169.14
COLONIAL LIFE	GROUP DISABILITY	205.68
CARDMEMBER SERVICE	CONVENTION EXP.	848.72
CARROLL ELECTRIC	SECURITY LIGHTS	166.60
CINTAS	UNIFORMS	311.08
REX WEST	REPAIRS	150.00
A.E.P. ELECTRIC	ELECTRICITY	288.01
MALVERN POST OFFICE	BOX RENT	76.00
C.C.E.S SEWER	YRLY SEWER FEES	360.00
ACE PORTABLES	PORTA-JON RENTAL	70.00
SPECTRUM BUSINESS	PHONE, FAX & DSL	174.38
ALLIANCE PUBLISHING	ADVERTISING	23.40
COLUMBIA GAS	NATURAL GAS	680.45
JOHNATHAN NITZ	LABOR	1,293.80
LEWIS WARNER	LABOR	950.59
O C S P C	GARNISHMENT	297.51
OHIO JOBS & FAMILY	UNEMPLOYMENT	293.92
LYKINS OIL COMPANY	DIESEL FUEL	1,175.11
MORTON SALT	ROAD SALT	6,449.56
TODD WRIGHT TRUCKING	ROAD MATERIAL	4,445.95
JEANNE GRIMM	LOCAL GOVT EXPENSE	199.97

**TOTAL BILLS PAID-----\$29,324.53**

This meeting was adjourned till April 15, 2019 @ 6:30P.M. at the BROWN TOWNSHIP HALL.

\_\_\_\_\_  
Mr. RYAN G. IRWIN

\_\_\_\_\_  
Mr. THOMAS L. BORTON

\_\_\_\_\_  
ABSENT

\_\_\_\_\_  
Mr. CHRISTOPHER W. ROTONDO

\_\_\_\_\_  
JEANNE A. GRIMM/CLERK

All formal actions of the REGULAR MEETING of BROWN TOWNSHIP concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.